

**Minutes of the  
St. Wendelin's Parish Council Meeting  
November 21, 2019, 7:30 pm  
St. Wendelin's (Mary Hall)**

**Members Present:** Tracy Dombrowski, Keith Koltes, Paul Koshiol, Char Volkmuth, Joe Watrin, Kathy Watrin, Fr. Ron Weyrens

**Members Absent:** Dan Greenwald (excused)

**Guest Present:** Todd Hurrle

***I. Opening Prayer***

Char Volkmuth led the opening prayer to begin the meeting.

***II. Approval of Agenda***

Motion was made to approve submitted agenda. Motion was seconded and passed.

***III. Approval of Minutes***

Motion was made to approve the revised minutes of the August 22, 2019 meeting. Motion was seconded and passed.

***IV. Standing Committee Reports***

**A. School**

Tracy reported that the School Advisory Board will be meeting with CCS regarding the procedures to be followed for school finance and an explanation of reports available. The School Advisory Board is looking at the possibility of a second preschool class for next year and an assistant for the 1-2-3 classroom is being looked into. Discussion followed regarding a management agreement between our school and CCS. Fr. Ron reminded the council that any money raised for our school, does stay in our school.

**B. Finances**

Todd presented the summary report dated September 30, 2019. Discussion followed regarding the endowment fund (advertising and tracking of allocations), the annual report status, and the finance council's reviewal of fixed assets. Motion was made to approve the submitted report. Motion was seconded and passed.

**C. Faith Formation**

Fr. Ron reported that the Faith Formation Program is going well with approximately 85 students in attendance.

**D. Maintenance**

1. Snowblower Repair...Keith reported that the snowblower has been repaired and is running good.
2. Rekeying of Church...Keith reported that the rekeying of the doors has taken place. He will look into the possibility of placing a fan in the church entrance for air movement to prevent some of the humidity.
3. School Lighting...Keith reported on the school lighting completion. An additional amount of \$1,208.04 is pending. Motion was made to pay the \$1,208.04. Motion was seconded and passed. Thanks was extended to the Maintenance Committee for a job well done.

***V. Old Business***

**A. Digital Sign**

Tracy distributed an outline of the proposed digital sign. The outline included the numerous advantages of having the sign and the various groups that would benefit from it, the financial goals and the soliciting of funds. Discussion followed regarding the importance of keeping the parishioners informed. Todd shared that groundbreaking would begin only after 70% of monies needed for the operation is pledged or received. Kevin Kieke will be making up pledge cards and a chart which will show the pledges received to date. The newsletter will be used to communicate the status of the funds. Kevin Kieke is working on the permits, setbacks, etc. An April 1, 2020 goal has been set for the project.

## **B. Diocesan Planning – ACC Update**

Karen DesAutels gave a brief overview of the ACC group and how they are advancing with their five goals. One of these goals is to secure a Director of Religious Education. A subcommittee was formed to develop a job description for that position. The ACC is hoping to have this position filled by July 1, 2020. The five goals will be submitted to the Diocese in January. The ACC is scheduled to meet on December 5<sup>th</sup> (watch the bulletin for a summary of that meeting). Thanks was extended to Fr. Ron for publishing the summaries of the meetings.

## **VI. New Business**

### **A. Blinds for Mary Hall**

Keith presented a remote controlled blind option for the Mary Hall windows. Other members suggested outside awnings or a clear stick on film. Kathy will look into the price of six remotely controlled and report back to the council.

### **B. Additional Lighting on Pole by Mary Hall Entrance**

Discussion followed regarding the need for additional lighting by the Mary Hall entrance. Motion was made to spend \$400 for additional lighting to be placed on an existing pole. Motion was seconded and passed.

### **C. Cold Draft – Mary Hall Entrance Windows**

Keith and Paul will look into how to remedy this situation.

### **D. Back of Church Reconciliation Station**

Fr. Ron brought up the possibility of removing the reconciliation station in the back of church. Discussion followed regarding the flooring and the condition of the wall behind the station. Keith and Paul will look into this matter and report back to the council.

### **E. Snow Shoveling of Walkways and Entrances**

Keith will develop a bulletin announcement asking for assistance in shoveling church and parish house walkways and entrances in the “early morning” hours. Paul volunteered to do the later morning shoveling.

## **VII. Next Meeting**

The next meeting will be held on February 20, 2020.

## **VIII. Adjournment**

Motion was made to adjourn the meeting at 8:50 pm. Motion was seconded and passed

## **IX. Closing Prayer**

Fr. Ron closed the meeting praying with the members.

Respectfully submitted,

Karen DesAutels  
Recording Secretary