

**Minutes of the
St. Wendelin's Parish Council Meeting
May 16, 2019, 7:30 pm
Holy Cross School**

Members Present: Tracy Dombrowski, Dan Greenwald, Keith Koltes, Kevin Lommel, Char Volkmuth, Joe Watrin, Fr. Ron Weyrens

Members Absent: Paul Koshiol (excused)

Guest Present: Kevin Kieke, Jeanne Lommel

I. Opening Prayer

Char Volkmuth led the opening prayer with the council.

II. Approval of Agenda

Motion was made to approve the agenda. Motion was seconded and passed.

III. Approval of Minutes

Motion was made to approve the minutes of the February 21, 2019 meeting. Motion was seconded and passed.

IV. Standing Committee Reports

A. School

Tracy Dombrowski gave a brief report on the activities of the school. A teacher and two custodians have been hired for the coming year. During the 2019-2020 school year, grades PS-3 will be teaching in a Montessori style. New families have been enrolling into the school.

B. Finances

Jeanne Lommel was present from the Finance Council to present the March 31, 2019 Quarterly Report. Discussion followed regarding this report and the Endowment Fund. Jeanne reported on the Endowment Fund's loss of interest monies and how those monies have since been recovered during the months of January and February 2019. The Finance Council will be meeting with an agent from Catholic Foundation regarding the investment strategy. Motion was made and seconded to approve the submitted Quarterly Financial Reports dated March 31, 2019. Motion passed.

C. Faith Formation

Fr. Ron explained that the 2019-2020 Faith Formation Program would be configured in the same fashion as it was this year.

D. Maintenance

Keith Koltes updated the council on the maintenance items: the faculty restroom's toilet has been fixed, the outside faucets are being looked at, the back storage room needs a complete overhaul (remove end door, board up windows, siding, new front door, etc.). Keith asked the council the procedure the maintenance committee should be using to receive reimbursement for expenditures. Discussion followed. Motion was made and seconded to allow the maintenance committee to spend up to \$200 at their discretion without prior approval and to submit the receipts to the parish office for reimbursement. Projects over \$200 need to be pre-approved by Fr. Ron. Motion was passed.

V. Old Business

A. Church Entrance Doors

Keith provided two quotes that he received to replace the church's front doors. Both quotes were approved by the building inspector. A building permit would be needed for this project. Motion was made and seconded to replace the church's entrance doors using the double door with aluminum frame and panic bar quote. Motion was passed. Keith will oversee this item.

B. Missalettes

Tracy distributed a chart to the council outlining the cost of the hymnals (annual) and missalettes (quarterly). This chart included the current expense to all three parishes. Discussion followed. Motion was made to eliminate the missalettes and to use the Breaking Bread hymnals with readings. Motion was passed. Fr. Ron will see that the “Celebrating The Eucharist” missalettes are cancelled and Char will see to the ordering of the Breaking Bread hymnals with readings. Tracy will get the count to Char as to how many Breaking Bread hymnals are needed. We will continue to order a small supply of “Word Among Us.”

C. Digital Sign

Kevin Kieke gave an update to the council regarding the digital sign. Kevin will be meeting with an engineer from Stearns Electric regarding the various possibilities for electricity to the sign and the probable need for another meter. Discussion followed including the various groups that may be using the sign, the creation of regulations regarding the usage of the sign and the funding needed for this project. Kevin explained to the council that he would be willing to proceed with the digital sign research but wanted to know if the council had ideas on how much they wanted to invest. Discussion followed regarding the funding of the sign. Motion was made and seconded to have Kevin move forward with the digital sign research and asked that he report back to the council in August 2019. Motion passed.

D. Snow Removal

Char reported that snow removal quotes will be secured in August for review.

E. Diocesan Planning

Fr. Ron explained that another volunteer was needed for the Area Catholic Community. Tracy volunteered to represent St. Wendelin on this committee.

F. Election Update

An update was given on the recent Parish Council election: Char Volkmuth and Kathy Watrin. These two parishioners were elected and accepted their nomination on the council.

VI. New Business

None

VII. Next Meeting

The next meeting will be held on August 15, 2019.

VIII. Closing Prayer

Fr. Ron closed the meeting praying with the members. The meeting was adjourned at 8:37 pm.

Respectfully submitted,

Karen DesAutels
Recording Secretary