

**Minutes of the
St. Wendelin's Parish Council Meeting
August 22, 2019, 7:30 pm
MIC Parish Center**

Members Present: Tracy Dombrowski, Dan Greenwald, Keith Koltes, Paul Koshiol, Char Volkmuth, Joe Watrin, Kathy Watrin, Fr. Ron Weyrens

Members Absent: None

Guests Present: Kevin Kieke, Jeanne Lommel, Nate Lommel

I. Opening Prayer

Char Volkmuth led the opening prayer with the council. Council members welcomed Kathy Watrin to the council and thanked her for her willingness to serve.

II. Approval of Agenda

The submitted agenda was amended to include Parish Office Computer (under New Business). Motion was made to approve the amended agenda. Motion was seconded and passed.

III. Approval of Minutes

Motion was made to approve the minutes of the May 16, 2019 meeting. Motion was seconded and passed.

IV. Election of Officers

Joe Watrin nominated Char Volkmuth to serve as President. Char accepted the nomination. Nominations were closed. Motion was made to elect Char as President. Motion was seconded and passed. Keith Koltes nominated Tracy Dombrowski to serve as Vice-President. Tracy accepted the nomination. Motion was made to elect Tracy as Vice-President. Motion was seconded and passed.

V. Standing Committee Reports

A. School

Tracy reported on the improvements that have been made in the school. The Long Range Planning Committee has been meeting regarding the facility, faculty, student population and upcoming events. Char thanked Tracy and Charlie for leading this endeavor. The school's Open House is scheduled for this evening. October 19th has been chosen for the Comedy Night fundraiser. Looking forward, an E2 teacher is difficult to find and, if and when we need one; it is recommended that we get an early start in filling this position.

B. Finances

Jeanne Lommel presented the June 30, 2019 Quarterly Report. Jeanne reported that the Finance Council will be reviewing the Annual Diocesan Report. The Endowment Fund investments were discussed and Jeanne reiterated that the Finance Council will be attending a meeting of the Catholic Foundation regarding investment strategy. Motion was made and seconded to approve the submitted Quarterly Financial Reports dated June 30, 2019. Motion passed.

C. Faith Formation

Fr. Ron reported that Tracy Molitor will be coordinating the Faith Formation Program and that progress is being made for this coming year's activities.

D. Maintenance

Keith Koltes distributed the Maintenance Committee's task list. It was agreed that the pumping of the rectory's septic system could wait until this spring. It was also agreed that the snowblower be repaired to be used this winter. Motion was made to rekey the four cylinders of the church (front door, two side doors and the sacristry door). The four cylinders will be rekeyed the same so that one key would fit all four doors. Motion was seconded and passed. Keith will take care of this project. Keith will develop a list identifying those individuals who have church keys.

VI. Old Business

A. Church Entrance Doors

As outlined in the Maintenance section above, rekeying of cylinders will take place.

B. Digital Sign

Kevin Kieke explained to the members his research on digital signs. He has looked at various digital signs and is recommending that a 4' X 8' sign be considered. Taking into consideration the required setbacks and the location of our cemetery, the location of the sign may have to be where the current St. Wendelin sign is now by the church parking lot entrance. Quotes from two companies are currently be reviewed. Kevin reported that at this time there is nothing blocking us from moving forward. A spring timeline was discussed to begin this project. Char will be placing a note in the bulletin asking for volunteers to be on a committee to assist Kevin with this task. Discussion followed regarding the funding of the sign and possibly asking for donations from various non-profit clubs.

C. Snow Removal

Motion was made to contract Troy Thompson (PLM) for snow removal for this coming winter. Motion was seconded and passed.

D. Diocesan Planning

The Area Catholic Community members met earlier this week. Two key points of interest were: Mass Schedules and Faith Formation. A future Mass schedule was tentatively structured with two plans in mind. One plan for three priests and one plan for two priests. Mass times were outlined with all agreeing on how these two plans would best fit each of the parishes. It was agreed that all five parishes use the same Faith Formation Director for the 2020-21 school year with each of the five parishes having a site coordinator to assist the director. It was discussed that the same curriculum will be used in all five parishes. The ACC group will be meeting again in September to further decide on a plan which will need to be submitted to the Diocese in the later part of December.

VII. New Business

A. School Lighting

Kevin Kieke distributed a proposal to the members outlining the re-lamping of the lights in school and in Mary Hall. Simply, the ballasts would be by-passed, light rewiring would be required and LED bulbs would be installed. Kevin received three bids on this project and he is recommending the ELED quote. The outline Kevin drew up gave the council members information regarding the financial expenses involved and the financial gain over a very short period of time. Once a vendor is decided on, this re-lamping project would take a couple of weekends with a good team of workers. Paul Koshiol asked if Kevin could check with the vendors to see if these lights are dimmable. An individual has been assigned the procuring of an electrical permit. Motion was made to move forward with the re-lamping project and contracting with ELED. Motion was seconded and passed. Question was brought up regarding the current bulbs in school that are not working. Kevin will work with Keith to solve this situation until the re-lamping is done.

B. Baseball Field Parking

Nate Lommel explained to the council the repairs that were needed to the baseball field after the bazaar weekend. He distributed a bill showing the cost of the repairs that have already been done. The Rec Club is asking the council if any monies could come from the parish to offset some of this bill. Motion was made to give \$500 (one-half the bill amount) to the Rec Club for these repairs.

C. Parish Office Computer

Jeanne Lommel presented the possible need for a new computer and two monitors in the parish office. When running the finance reports it appears that the present computer takes a longer than usual time to process. The council asked Jeanne to speak with Kathy Anderson regarding her thoughts on this matter. Kathy Watrin also volunteered to speak with Kathy Anderson. Discussion followed regarding the possibility of having the current computer "cleaned up" to help the speed in lieu of purchasing a new computer. It was agreed that if a new computer is determined to be necessary, Char would email the council members to keep them updated on the situation.

VIII. Next Meeting

The next meeting will be held on November 21, 2019 at 7:30 pm in Mary Hall.

IX. Adjournment

Motion was made to adjourn the meeting at 9:00 pm. Motion was seconded and passed

X. Closing Prayer

Fr. Ron closed the meeting praying with the members.

Respectfully submitted,

Karen DesAutels
Recording Secretary