

**Minutes of the
St. Wendelin's Parish Council Meeting
August 20, 2020, 7:30 pm
St. Wendelin's Mary Hall**

Members Present: Fr. Mathew Crane, Tracy Dombrovski, Dan Greenwald, Keith Koltes, Paul Koshiol, Char Volkmuth, Joe Watrin, Kathy Watrin

Guests Present: Todd Hurrle, Jeanne Lommel

I. Opening Prayer

Char Volkmuth led the opening prayer to begin the meeting.

II. Approval of Agenda

The agenda was amended to include Election of Officers. Motion was made to approve the amended agenda. Motion was seconded and passed.

III. Approval of Minutes

The minutes of the May 21, 2020 were reviewed. Motion was made to approve the minutes. Motion was seconded and passed.

IV. Election of Officers

For the President position, Char Volkmuth was nominated. Char accepted the nomination. Nominations were then closed and motion was made to elect Char as the Parish Council President. Motion was seconded and passed. For the Vice-President position, Tracy Dombrovski was nominated. Tracy accepted the nomination. Nominations were then closed and motion was made to elect Tracy as the Parish Council Vice-President. Motion was seconded and passed. Karen DesAutels was appointed as Recording Secretary.

V. Standing Committee Reports

A. Holy Saints Area Catholic Community

Karen DesAutels and Tracy Dombrovski reported on the activity of the Holy Saints ACC group. Voting for the logo contest is presently taking place. The Holy Saints ACC website is now available on the web. The revised Mass time was discussed with a concern that it has been difficult to schedule liturgical ministers and servers for the 10:00 am Mass. A second round of interviews for the DFF (Director of Faith Formation) position will be taking place soon. A November 1st start date is still being targeted. A combined, five parish bulletin is being published for Sunday Masses. Fr. Crane explained the future formation of a joint pastoral council. Prior to this council being established, Fr. Crane would like to take some time to learn more about what the present five parish councils handle.

B. Catholic Community Schools – St. Wendelin's School

Tracy Dombrovski reported that a Preparedness Plan has been sent to the Bishop for his review. The plan did follow the guidelines outlined by CCS.

C. Finances

Jeanne Lommel presented the finance reports dated June 30, 2020. Members discussed several areas covered in the report. The Finance Committee will be overseeing adjustments to be made. Motion was made to table the June 30, 2020 Finance Report until the Finance Committee has a revised report.

D. Faith Formation

Faith Formation was discussed in the Holy Saints Area Catholic Community section of this report.

E. Maintenance

Keith Koltes distributed to the members a listing of completed and ongoing projects. Some of the items mentioned were: 1. Lighting by Mary Hall...Keith reported that the light has been installed and is working. 2. Foundation of Pantry...Keith is looking into this situation. 3. Shields for Kitchen...Keith is overseeing this installation.

VI. Old Business

A. Notes in Minutes to Reflect Email Proceedings in June and July

So as to avoid calling special meetings, the Parish Council conducted business by email as follows:

In June: Made plans for Fr. Ron's June 28th farewell and approved a \$500 gift to him (\$300 in his name to Parish Vocational Endowment and a \$200 gift certificate from a local nursery).

In July: The Parish Council voted on bids for Parking Lot Maintenance including crack filling, sealcoating, and striping. The vote resulted in a bid awarded to PLM Striping for \$9,968.00 plus a donation slip for \$3,667.00.

B. Digital Sign

Todd reported on the digital sign and how the activity of financing the sign will start up again. Todd will be working with Kevin Kieke and Tracy Dombrowski in marketing this project. Some marketing strategies will be the use of pledge cards, announcements in the bulletin, and website usage. To date, actual pledges amount to \$23,500. Next spring is the hoped for date for completing this project. Motion was made to restart the promotion of securing financing for the sign. The motion was seconded and passed.

C. Mary Hall Rental Fee Schedule

This agenda item was tabled.

VII. New Business

A. COVID-19 Cleaning Protocols: Church After Sunday Services and Mary Hall Restrooms

Volunteers have been spraying the pews, etc. after Sunday Mass and a volunteer has been sanitizing the restrooms in Mary Hall. Fr. Crane will be working on an on-line sign up for Sunday Mass attendance which will also include an area for volunteers to sign up for either of these two items. Fr. Crane will also be reviewing the school's protocols. It was suggested that signage be placed in the restrooms asking users to sanitize faucets and handles. Fr. Crane will be supervising the sanitization of the church after funerals and weddings.

B. Discontinue Mary Hall Rental

This agenda item was tabled.

C. Mary Hall Security

Tracy reported a concern on the security of Mary Hall. Char will be putting a note in the bulletin asking those people who have keys to Mary Hall to be sure to lock up the building after using it.

D. Snow Plowing

Motion was made to award PLM Striping for snow plowing this coming winter. Motion was seconded and passed. The person responsible for shoveling the sidewalks will be decided on at a later date.

VIII. Next Meeting

Members discussed the next meeting date and when it should occur. All agreed that meetings should be scheduled for every other month starting January 2021. Char will be contacting our Finance Committee and Holy Cross regarding this newly proposed schedule. The next meeting will be held on November 19, 2020 (site to be determined).

IX. Adjournment

The meeting was adjourned at 9:15 pm. Motion was made to adjourn the meeting. Motion was seconded and passed.

X. Closing Prayer

Fr. Crane closed the meeting in prayer.

Respectfully submitted,

Karen DesAutels, Recording Secretary